

# M L MONTESSORI ENROLLMENT FORM

(This form must be completed in full)

Start Date: \_\_\_\_\_ End date: \_\_\_\_\_

## CHILD INFORMATION: (PLEASE PRINT CLEARLY)

Surname: \_\_\_\_\_ Given Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Date of Birth: Day \_\_\_\_ Month \_\_\_\_ Year \_\_\_\_ Age: \_\_\_\_ Sex: Male  Female

Ontario Health Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

**(Attach a photocopy of the following: Ontario Health Card, immunization record & birth certificate/passport)**

**PROGRAM & SELECTED:**  Casa Program  Elementary Program  
 5 School Days (8:30 am-3:30pm)  5 Half Days (8:30 am-11:30am)  After School Care (4:00+ pm)

**Payment Options:**  Advance Prepayment  Interval – 4 payments  Monthly – 10 payments

Who is responsible or authorized to drop off child? \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Who is responsible or authorized to pick up child? \_\_\_\_\_

Relationship to child: \_\_\_\_\_

Approximate time of arrival: \_\_\_\_\_ a.m. Departure time: \_\_\_\_\_ p.m.

## PARENTS AND/OR GUARDIANS: (PLEASE PRINT CLEARLY)

Mother's Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_

Home Address: \_\_\_\_\_ Father's Address: \_\_\_\_\_

Home Telephone: \_\_\_\_\_ Home Telephone: \_\_\_\_\_

Business Name: \_\_\_\_\_ Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_ Business Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_ Business Telephone: \_\_\_\_\_

Cell/Other Telephone: \_\_\_\_\_ Cell/Other Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

## MARITAL STATUS OF PARENT/GUARDIAN:

Married  Single  Common-Law  Separated  Divorced  Widowed

## EMERGENCY CONTACTS AND ALTERNATE PICKUPS: (PLEASE PRINT)

1. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

2. Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

**Under no circumstances will any child be released to anyone not known to this school without previous verbal or written consent from parent(s)/guardian(s). Photo ID may be requested at any time.**

List any known medical conditions: (allergies, asthma etc.) \_\_\_\_\_

## TERMS OF ADMISSION

- It is recognized that the Montessori Method of education has a minimum of three – 3 year cycles. Primary is 2 1/2 to 6 years old, Lower Elementary is 6-9 years old, Upper Elementary is 9-12 and Middle school is 13-14 years old. It is understood that this is necessary since the three year cycle is fundamental to achieve the maximum benefits of this program.
- The minimum age of the applicant should be 2 years, 6 months as of September 1<sup>st</sup>. Toilet training is not required. However, pull-ups or training pants are preferred. If the child is accepted at this age, their Casa program would be covered in four years since our Elementary as well as Grade 1 requires the child start in their sixth year.
- It is suggested that the applicant be no older than four years upon enrollment and should attend at least one year of full-day to obtain the maximum benefits of the program.
- Your Child should attend orientation prior to the first day of school.
- M L Montessori is in compliance with the required policies and procedures of the Ministry of Education and CCEYA. All policies and procedures must be followed. This is a condition of attendance at M L M.
- The safety and welfare of your child is of utmost importance while he/she is on the property. Nevertheless, we cannot assume responsibility for your child beyond that which be expected of a reasonable parent. Parents are responsible for making sure their child(ren) enter the building safely and is picked up on time.
- M L Montessori Reserves the right to cancel classes with insufficient enrolment.
- Waiting List Policy: For registration to commence, an application along with the application fee (first instalment) is required. Students will be enrolled on a first-come first served basis according to the date on the application. Fees are deposited once parents have accepted the space.
- Please accompany this application with:
  - Completed and signed Enrolment form in its entirety.
  - Copy of child's immunization records (Yellow Card must be complete & up to date)
  - Copy of child's birth certificate (long or short form is acceptable)
  - Copy of child's Ontario health card (current version code & expiry date)
  - Read and be familiar with M L M Enrolment policies, with all forms signed.